

GRADUATE ASSISTANT
ANNOUNCEMENT OF VACANCY

POSITION: Graduate Assistant in the office of Prevention Education – Alcohol and Other Drugs

QUALIFICATIONS:

- **REQUIRED:**
 - *Acceptance into SUNY Cortland graduate program in: Community Health, Health Education, or related*
 - Bachelor's Degree
 - Ability to work and communicate effectively with students, faculty, and staff
 - Ability to participate in outreach and tabling events

- **DESIRED:**
 - Interest in working in a health-related field
 - Knowledge of SUNY Cortland's Student Code of Conduct
 - Knowledge about harm reduction and health behavior theories
 - Experience working in a confidential environment
 - Experience coordinating events and meetings
 - Experience working with digital marketing software (Canva, etc.)

RELATION TO EDUCATIONAL PROGRAM:

The Graduate Assistantship in the Prevention Education office contributes to the education of a student pursuing a degree in the Community Health and Health Education field by providing hands-on experience with outreach and education of harm reduction strategies surrounding substance use, the risks of substance misuse, and prevention of sexual violence.

The student will put into practice brief interventions with students referred to the Prevention Education Office from Student Conduct. As time permits, the student may also assist in data collection, including assessing, implementing, and evaluating programs and trends in substance use within the college population.

RESPONSIBILITIES: Assist the Prevention Educator with the following:

- Provide education and brief interventions with students referred to the Prevention Education office for first time alcohol violations
- Attend weekly supervision meetings with the Prevention Educator
- Assist in providing education and outreach, as needed and time permits

SALARY/STIPEND: \$1750 stipend per semester, 10 hour/ week obligation

TUITION SUPPORT: 3 credits of tuition support per semester

APPLICATION:

- A cover letter outlining your experience and interest in this position
- Two letters of recommendation that speak to candidate's work-related experience and skills are required to apply

SUNY Cortland is an AA/EEO/ADA employer